



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

Admn. Section
Room No.106, Bharat Sanchar Bhawan
New Delhi - 110 001.

No: BSNL/Admn./6-5/2009

Dated 13th January, 2009

To

All Chief General Managers
Bharat Sanchar Nigam Limited
Telecom Circles/Telecom Districts/Telecom Projects/
Telecom Regions/ALTTC/NAFTM/Task Force/QA
Telecom Factories/BRBRAITT/Data Network/NCES/IT Project/
T & D Circle/Telecom Stores.

Subject:-Optimization of expenditure on Official Tour/Travel - reg.

It has been noticed that BSNL is spending a huge amount on tour/travel official journeys because of large number of meetings held in various offices including Corporate Office. There is a need to optimize this expenditure by use of the latest IT based technologies. In this regard it is requested to make extensive use of Video Conferencing facility. The Video Conferencing equipment has already been installed and is functional in BSNL Corporate Office at Office of CMD, Offices of Board of Directors, 3rd floor Board Room and 9th Floor Conference Hall.

All the Chief General Manager's are requested to install the Video Conferencing equipment in Circle Conference Rooms, if not already done, and make extensive use of the Video Conferencing facility for the meetings with Corporate Office/Inter Circle Conferences w.e.f. 1st February, 2009.

This is issued with the approval of competent authority.

(S.C. Ahluwalia)
General Manager (Admn.)

Copy to:-

1. PPS to CMD, BSNL for kind information.
2. PPS to All Board of Directors of BSNL and PPS to CVO, BSNL - for kind information.
3. PS to Executive Director (Finance), BSNL Corporate Office -- for kind information.
4. All PGM/GM's of BSNL Corporate Office.